



MONEY-EARNING ACTIVITY REQUEST FORM

*Troop and service area money-earning activities must meet GSUSA and GSNWGL policies, standards and guidelines. Before completing this application, please review money-earning guidelines in **The Source** and **Safety-Wise**. Submit this form for all money-earning activities. Any questions should be directed to the GSNWGL Membership Department.*

Troop **Service Area** Troop # _____ Program Level _____
 Service Area _____ Service Area Manager _____
 Name of Adult Supervising this Activity _____
 Phone: Day (_____) _____ Evening (_____) _____
 Address _____
 City/State/Zip _____ Email _____
 Did this troop/group participate in the last Cookie Program? Yes No Fall Product Program? Yes No
 Type of Activity: _____ Activity Date(s): _____
 Amount of money you expect to earn: \$ _____
 Why is this money needed? _____
 How will girls be involved in planning/carrying out the activity? _____

A-List Activities

Submit three (3) weeks before planned activity

- If the money-earning activity is on this list and is for a **Bronze, Silver or Gold Award project**, please submit this form to **the Program Manager in charge of teen program**.
- For **all other activities**, submit this form to the **Membership Manager for your area**.
- Some activities may require additional insurance; please check with your Membership Manager to determine if that applies to your activity.
- If there are any concerns about the activity (held during United Way black-out period, too many repetitions during given timeframe, etc.) you will be notified by the Membership Department.

Services	Activities	Sale of products handmade by troop girls and adults
car wash	art show	ceramics
gardening	assistance with a community event sponsored by a group in which there is payment/donation for services given. (ex: clean up following rodeo)	flower/plant sale
holiday gift wrapping	*bake sale	holiday ornaments
house cleaning	*brat fry (only if purchased food is pre-cooked)	jewelry
lawn care	*cake auction	pins
tutoring	craft sale	quilts
	dance	recipe collections
	events for younger girls with profit from admission (Cadette, Senior and Ambassador levels only)	scented soaps
	face-painting booth	tie-dyed items
	garage sale	
	*pancake breakfast	
	photo booth at service area meeting/event	
	recycling for cash	
	talent show	
	troop/group dramatic production	

** If you hold a money-earning activity involving food preparation/food handling please check with the County Health Department for local restrictions on food-related activities.*

OVER>>

MONEY-EARNING ACTIVITY REQUEST FORM – PAGE 2

B-List Activities

Submit at least two (2) months before planned activity and before any final plans are made

- This applies to activities that are not on the A-List. GSNWGL approval is required.
- If this is for a **Bronze, Silver or Gold Award project**, please submit this form to **the Program Manager in charge of teen program**.
- For **all other activities**, submit this form to the **Membership Manager for your area**.

Examples of Money-Earning Activities that are NOT acceptable

- Games of chance, such as Bingo, auctions, raffles, lottery, scratch-offs, catalog sales, etc.
- Any activity that could endorse a particular product, business or political affiliation. Refer to *Safety-Wise* standards 29, 33 and 35.
- Product demonstrations such as Avon, Mary Kay, Tupperware, Pampered Chef, candle parties, etc.
- Sales designed to generate profits for a specific business/company, including sale of coupon books.

This activity application has been: Approved Not approved

Reason activity not approved (if applicable): _____

Membership/Program Staff Signature _____ Date _____

REMEMBER TO REPORT OUTCOMES

- Keep a copy of the *Money-Earning Activity Request Form* for troop/group and service area records.
- Include earned funds on Annual Troop/Group or Service Area Financial Report.
- When possible, let the GSNWGL Membership Department know the outcome of the money-earning activity. There is no additional form. Simply state name, troop/group number or service area, dates of project and a brief description of the project and outcome. Results may be published or shared with others, so include recommendations for others who may want to try a similar project.